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1-5 June 1998
Item 2 of the provisional agenda*

FOR ACTION

PROVISIONAL ANNOTATED AGENDA AND ORGANIZATION OF WORK

For the 1998 annual session of the Executive Board
to be held at United Nations Headquarters
from 1 to 5 June 1998

SUMMARY

The present document contains the provisional annotated agenda for the 1998 annual session of the Executive Board. The annex contains the proposed timetable and organization of work for the session.

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PROVISIONAL AGENDA

Item 1: Opening of the session: statements by the President of the Executive Board and the Executive Director

Item 2: Adoption of the provisional agenda and timetable and organization of work

Item 3: Report of the Executive Director (Part II)

Item 4: Follow-up to the World Summit for Children

Item 5: Follow-up to the International Conference on Population and Development (ICPD)

Item 6: UNICEF communication policy

Item 7: Resource mobilization strategy for UNICEF

Item 8: Implementation of management excellence in UNICEF

Item 9: Oral report on implementation of the policy regarding National Committees

Item 10: Oral report on implementation of the health strategy for UNICEF

Item 11: Oral report on implementation of policies and strategies on children in need of special protection measures

Item 12: Field visits of Executive Board members

Item 13: Other matters

Item 14: Closing of the session: remarks by the Executive Director and the President of the Executive Board

ANNOTATED PROVISIONAL AGENDA

1. Opening of the session: statements by the President of the Executive Board and the Executive Director

Introductory statements will be made by the President of the Executive Board and the Executive Director.

2. Adoption of the provisional agenda and timetable and organization of work
[FOR ACTION]

The provisional agenda has been structured in accordance with relevant Executive Board decisions, in particular the 1998 programme of work adopted by the Board at its third regular session in September 1997 (E/ICEF/1997/12/Rev.1, decision 1997/30). The proposed timetable and organization of work, which was shared with the Bureau (CF/OSEB/1998/013 of 11 March 1998), is contained in the annex.

Draft decisions will be adopted as the discussion of each agenda item is concluded. However, if required, time will be set aside for Board members to consult informally on all outstanding draft decisions.

3. Report of the Executive Director (Part II)
[FOR INFORMATION - E/ICEF/1998/4 (Part II)]

This report is prepared in the context of decision 1995/5 (E/ICEF/1995/9/Rev.1), adopted at the first regular session of 1995, relating to the annual reports to the Economic and Social Council. It provides an overview of developments in UNICEF programmes and operations in 1997.

4. Follow-up to the World Summit for Children
[FOR INFORMATION - E/ICEF/1998/8]

This report provides information on implementation of decision 1997/20 on follow-up to the World Summit adopted at the 1997 annual Board session. The Board may wish to commment on the report and provide guidance to the secretariat, as necessary.

5. Follow-up to the International Conference on Population and Development
[FOR INFORMATION - E/ICEF/1998/9]

The report responds to Executive Board decision 1995/29, adopted at the third regular session of 1995, in which the Executive Director was requested to report on the activities undertaken by UNICEF as follow-up to ICPD, including those in cooperation with other donor agencies, and their results. The Board may wish to comment on the report and provide guidance to the secretariat, as necessary.

6. UNICEF communication policy

[FOR ACTION - E/ICEF/1998/10]

At its 1997 annual session, the Executive Board considered an outline of the UNICEF policy concerning information and publications (E/ICEF/1997/17). It was agreed that the secretariat would prepare a more detailed report for submission to the Board at the present session. The Board may wish to consider and adopt the draft recommendation relating to this policy review.

7. Resource mobilization strategy for UNICEF

[FOR ACTION - E/ICEF/1998/11]

An oral report on the resource mobilization strategy was presented to the Executive Board at its first regular session of 1998. In its decision 1998/6 (E/ICEF/1998/6 (Part I)), the Board requested the secretariat "to produce a report on the work of the secretariat and the Board on a resource mobilization strategy for UNICEF". The report and comments of delegations will be submitted as input to the 1998 substantive session of the Economic and Social Council.

8. Implementation of management excellence in UNICEF

[FOR INFORMATION - E/ICEF/1998/AB/L.5]

This report responds to decision 1997/28 on implementation of management excellence in UNICEF, adopted by the Board at its third regular session in September 1997. In that decision, the secretariat was requested to provide an assessment of the results achieved by the management excellence process to date at headquarters, regional and field levels, with specific emphasis on programme impact.

The Board will also have before it for information an updated version of the "Organization of the secretariat of UNICEF" (E/ICEF/Organization/Rev.3), which contains a full set of organigrams and a description of reporting lines, functions and accountabilities throughout the secretariat.

At its third regular session in September 1997, under this agenda item, the Executive Board reviewed proposed guidelines for an effective partnership between the Board and the secretariat (E/ICEF/1997/AB/L.13), which was prepared by a so-called "Group of Volunteers". In its decision 1997/29, the Board decided to revisit this issue no later than the present session. An oral report will be presented.

9. Oral report on implementation of the policy regarding National Committees

At its third regular session in September 1996, in conjunction with its review of the progress report on the management excellence process (E/ICEF/1996/AB/L.13), the Executive Board requested the Executive Director to present an oral report on the implementation of its policy regarding National Committees at the present session (E/ICEF/1996/12/Rev.1, decision 1996/33). In addition, in discussing the programme of work for 1998 Board sessions at the third regular session of 1997, it was agreed that there also would be a wider

discussion of UNICEF cooperation with non-governmental organizations and civil society under this agenda item.

10. Oral report on implementation of the health strategy for UNICEF

Following a review of the report on the "Implementation plan of the health strategy for UNICEF" (E/ICEF/1997/3) at the first regular Board session in January 1997, the secretariat was requested to report orally at the present session on progress made in the implementation of the health strategy (decision 1997/9).

11. Oral report on implementation of policies and strategies on children in need of special protection

Having reviewed the report on "Implementation of UNICEF policies and strategies on children in need of special protection measures" (E/ICEF/1997/16) at its 1997 annual session, the Executive Board requested the Executive Director to submit an oral report, with accompanying conference room paper (E/ICEF/1998/CRP.11), outlining progress in this area, including a time-frame for future action (decision 1997/21).

12. Field visits of Executive Board members

[FOR INFORMATION - E/ICEF/1998/CRP.10]

A team of Executive Board members, selected by their respective regional groups, visited Guinea and Mali in Africa and Bangladesh in Asia to observe UNICEF programme activities in the field. The team leaders will present the report on the field visits.

13. Other matters

The Board may consider discussing any other issues that it finds timely and appropriate under this agenda item.

14. Closing of the session: remarks by the Executive Director and the President of the Executive Board

The Executive Director and the President will make concluding remarks, followed by the closure of the session.

Annex

PROPOSED TIMETABLE AND ORGANIZATION OF WORK FOR THE 1998 ANNUAL SESSION OF THE EXECUTIVE BOARD, 1-5 JUNE*

MONDAY, 1 JUNE	a.m.	Item 1	Opening of the session: statements by the President of the Executive Board and the Executive Director
		Item 2	Adoption of the provisional agenda and timetable and organization of work
		Item 3	Report of the Executive Director (Part II)
	p.m.	Item 3 (cont'd)	Report of the Executive Director (Part II) (continued)
		Item 4	Follow-up to the World Summit for Children
TUESDAY, 2 JUNE	a.m.	Item 5	Follow-up to ICPD
	p.m.	Item 6	UNICEF communication policy
WEDNESDAY, 3 JUNE	a.m.	Item 7	Resource mobilization strategy for UNICEF
	p.m.	Item 8	Implementation of management excellence in UNICEF
THURSDAY, 4 JUNE	a.m.	Item 9	Oral report on implementation of the policy regarding National Committees
		Item 10	Oral report on implementation of the health strategy for UNICEF
	p.m.	Item 11	Oral report on implementation of policies and strategies on children in need of special protection measures
		Item 12	Field visits of Executive Board members
FRIDAY, 5 JUNE	a.m.	Item 13	Other matters
		Item 14	Closing of the session: remarks the Executive Director and the President of the Executive Board
	p.m.		

* When consideration of an agenda item concludes ahead of the allocated time, the next item on the agenda will be taken up for consideration and the timetable adjusted accordingly.